

Student Contract 2024/25

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1. Definitions, Introduction and Purpose

1.1 In this Student Contract We use capitalised words. When We do, it means they have a particular meaning:

"RVC", the "University", "We", "Our" or "Us" means the Royal Veterinary College. Student Contract means this document and the information included in this document.

Course means the programme You are joining the RVC to study, it could refer to undergraduate teaching, postgraduate teaching or postgraduate research undertaken at the RVC.

- 1.2 When You accept the offer of a place at the RVC, You are entering into a contractual relationship between You and the RVC in relation to Your studies. This is the Student Contract and applies to all undergraduate and postgraduate students.
- 1.3 The Student Contract contains the RVC's obligations towards You and details Your rights and the rules, regulations, policies and procedures with which You have to comply during Your time as a student at the RVC. This Student Contract will be updated annually, and You should review each year before You re-enrol.
- 1.4 We encourage You to read information on the RVC web pages and LEARN, and in particular information in the following sections found on the <u>Academic Quality</u>, <u>Regulations & Procedures</u> pages:

Academic Quality Assurance and Enhancement Procedures

4. Your Course

- 4.1 Course information documents for Your course can be found here.
- 4.2 Information on the RVC's <u>academic departments</u>.
- 4.3 Further information about Your course will be found on Your LEARN pages.

5. Regulations and Policies

- 5.1 The RVC publishes a range of regulations and policies on Our website. We advise You to familiarise Yourself with the documents published here as they form part of Our Student Contract with You. Of particular interest will be the following:
 - 5.1.1 RVC General Regulations for Study and Awards states admission to the RVC is subject to the requirement You will comply with the Regulations and Procedures of the RVC.
 - 5.1.2 In addition, all students must follow the <u>RVC Charter</u>, which outlines the work and priorities of the RVC and the expectations of members within the wider environment of the institution.
 - 5.1.3 The <u>Procedure in Respect of Professional Requirements</u> demonstrates expectations of professional requirements for all students. Additionall,0 G[(5.1.)-5(3)] Additional

- attendance, in the Attendance and Engagement Policy for Students in Receipt of US Federal Loans or Studying in the UK under a Student Route Visa.
- 5.1.6 Information about the RCVS for students on Veterinary Nursing courses can be found on your LEARN pages. This information is relevant to enrolled or re-enrolling students.
- 5.1.7 Information for students on Doctoral Programmes and Research Degrees including Codes of Practice is found here: <u>Doctoral Programmes and Research students</u>.
- 5.1.8 Course Assessment and Award Regulations for Your course are published at the start of each academic year: <u>Course Assessment and Award Regulations</u>. You can find important information about what You will be assessed on in each year, how You will be assessed, what the pass marks are, what You need to achieve to progress to the next year and what happens if You do not pass.
- 5.1.9 Data protection and managing personal data information is available here:

RVC Student Privacy Notice which provides information on how RVC gathers, uses, discloses and manages Your personal data.

RVC Data Protection Policy (2019) demonstrates how the RVC processes information about students for various purposes, Our commitment to protecting Your rights and freedoms and how We process Your data securely in accordance with Our legal obligations.

RVC Student Social Media Policy which provides an overview of the RVC position on social media and Your appropriate and responsible

- 6 Student Complaints and Appeals
- 6.1 If You are ever unhappy with the RVC's

- You can end Your Student Contract and enrolment with Us at any stage up to 14 days after the Autumn Term commences or before the start of Term 2 and Term 3, details of financial penalties that might be incurred can be found in the Student Fees Policy found on the Fees and Funding pages.
- 10.4 To tell Us You wish to withdraw, please email studentrecords@rvc.ac.uk.

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